

APPENDIX B-22

MATERIEL ADJUSTMENT DOCUMENT (SINGLE OR DUAL ADJUSTMENT)

1. This transaction is prepared by storage activities to report changes in condition of materiel in storage, discovered during warehousing (surveillance) operations, or changes in condition as a result of materiel reclassification, and may be used to simultaneously report changes in condition and issue of unserviceable uneconomically reparable materiel to PDO (by use of Management Code M). Accountable Storage Activities will also prepare this transaction and forward to the DSC to advise that a physical inventory has been accomplished, as well as to report adjustments (or reversals thereof) resulting from physical inventory and other sources.

2. DSCs will use the Materiel Adjustment Document to post inventory adjustments as a result of Purpose Code transfers, catalog change actions and reidentification of stock, logistics transfers/capitalization - decapitalization actions, miscellaneous increases/decreases, and to correct accounting errors. For nonaccountable storage activities, DSCs will use the Materiel Adjustment Document to post adjustments resulting from the processing of Physical Inventory Count transactions (DIC DKA).

3. The DoD Materiel Adjustment Document, DD Form 1487, is designed for use either as single (DIC D8\_/D9\_) or dual adjustment (DIC DAC/DAD/CAD) input document to effect adjustment actions within ownership/purpose and/or condition segments, but will not accommodate the simultaneous adjustment of both segments. Preparation of a separate adjustment document for each segment is required.

a. The DIC CAD input transaction generates a Service Report Card in the DIC D8D/D9D format. Multiuse DIC CAD requirements are outlined in Note 9. The Service Report Card provides processing feedback to the requesting service.

b. The DIC DAC will be generated automatically by the Set Assembly System or input manually by the Set Assembly Manager to effect condition code transfers in support of the Set Assembly Process (DSCP-Medical only). If the DIC DAC transaction contains Project Code 2GD or 2GE and Ownership Code 1, Type Asset Code (appendix A-4) 3 or 4, respectively will be used when matching and updating the National Inventory Record (NIR) asset balance section.

4. The following are the fields in the transaction:

<u>FIELD</u> <u>LEGEND</u>	<u>FIELD</u> <u>POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Document Identifier Code	1-3	Enter a DIC D8_/D9_ series for single adjustments. (See note 3.) Enter DIC DAC/DAD for dual adjustments.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Routing Identifier Code (To)	4-6	Enter the RIC of the DSC to post the adjustment.
Type of Physical Inventory Code (TPIC)	7	Enter TPIC if DIC D8_/D9_ is being generated by an accountable storage activity, and adjustment is the result of physical inventory (appendix A-152). Otherwise, leave blank.
National Stock Number	8-20	Enter the NSN of the item to be adjusted.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the UI of the NSN to be adjusted.
Quantity	25-29	Enter the quantity to be adjusted, preceding significant digits with zeros. (See note 7.)
Document Number	30-43	<p>Enter the document number as follows:</p> <p>a. For reclassification of previously suspended receipts or for suspending materiel found in storage with suspected latent effects, enter the document number under which the materiel was originally received.</p> <p>b. For adjustments of Service-owned (commingled) assets, perpetuate the MILSTRIP Document Number from the issue document (adjustment occasioned by warehouse denials).</p> <p>c. For other adjustments, enter the Document Number constructed IAW appendix C-2, as follows:</p>

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
	(30)	Enter Service Assignment Code.
	(31-35)	Enter DSC Activity Address Code.
	(36-39)	Enter Julian date.
	(40-43)	Enter Serial Number.
Suffix Code	44	Enter appropriate Suffix Code (when quantity involved exceeds 99,999). For reclassification of previously suspended receipts, use the Suffix Code under which the materiel was originally received.
Contract Line Item Number	45-50	For adjustments of previously suspended receipt or for suspending materiel found in storage with suspected latent defects, enter the Procurement Instrument Identification Number under which the materiel was originally received, when possible. (See note 5 for DIC DAC Transactions.)
Blank	51	Enter NC (no charge DISREP) or LT (lost in transit DISREP) in pos. 51-52 in accordance with appendix E-398 P; otherwise, leave blank.
Fund Code	52-53	Enter appropriate code for intraservice/agency use. For intraservice/agency use, leave blank.
Distribution Code	54-56	Enter appropriate MILSTRIP Distribution Code if stocks are segregated and maintained in the distribution field; otherwise, leave blank. For DIC CAD output, see note 9.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Project Code	57-59	Enter the Project Code, if applicable; otherwise, leave blank. For Project Code 2GD or 2GE, see note 8. For DIC CAD output, see note 9.
Multiuse	60-66	
For DIC D8_/D9_:		
Blank	(60-62)	Leave blank. (See note 2.)
Error Classification Code	(63-65)	For DIC D8A or D9A, enter the appropriate code (appendix A-76) or leave blank.
Blank	(66)	Leave blank.
or		
For DIC CAD:		
Blank	(60-62)	Leave blank.
From Type Asset Code	(63)	See Note 9.
To Type Asset Code	(64)	See Note 9.
Blank	(65-66)	Leave blank.
or		
For DIC DAC/DAD:		
Blank	(60-64)	Leave blank.
Ownership/Purpose Code (To)	(65)	Enter the Ownership/Purpose Code To when adjustment is applicable to a Purpose Code transfer. (See note 4.) When adjustment is applicable to a Condition Code transfer, assure that Purpose Code entries in pos. 65 and 70 are equal.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Condition Code (To)	(66)	Enter To Condition Code when applicable to a Condition Code transfer. (See note 4.) When applicable to a Purpose Code transfer, assure that Condition Code entries in pos. 66 and pos. 71 are equal.
Routing Identifier Code (From)	67-69	Enter the RIC of the storage activity where materiel being adjusted is located. (See note 4.)
Ownership/Purpose Code (From)	70	Enter the Ownership/Purpose Code as follows: <ul style="list-style-type: none"> <li>a. Single adjustment (DIC D8_/D9_) enter O/PC of inventory balance being affected.</li> <li>b. Dual adjustment (DIC DA_) enter O/PC From of the inventory balances being affected.</li> </ul>
Condition Code (From)	71	Enter the Condition Code as follows: <ul style="list-style-type: none"> <li>a. Single Adjustment (DIC D8_/D9_) enter Condition Code of inventory balance being affected.</li> <li>b. Dual adjustment (DIC DA_) enter Condition Code From of the inventory balances being affected.</li> </ul>
Management Code	72	Enter the Management Code, when applicable; otherwise, leave blank.
Day of Year	73-75	Enter the ordinal day of the calendar year that the adjustment is processed by the initiating activity.
Blank	76	Leave blank.

<u>FIELD LEGEND</u>	<u>FIELD POSITIONS</u>	<u>EXPLANATION/INSTRUCTIONS</u>
Call Order Number	77-80	For adjustments of previously suspended receipts or for suspending materiel found in storage with suspected latent defects, enter from Instrument under which the materiel was originally received.

NOTE 1: When reversal of a previously processed Materiel Adjustment Document (single adjustment) is desired, an identical document with an X overpunch in pos. 25 will be forwarded to the recipient of the original document. The reversal technique will not be used on dual adjustment documents.

NOTE 2: When processing a DIC D8J/D9J adjustment action resulting from reidentification of one NSN to another, enter the reidentified to NSN in pos. 54-66 of the DIC D9J input and enter the reidentified from NSN in pos. 54-66 of the D8J transaction as a cross-reference aid. If DIC D8\_/D9\_ adjustment is a result of an inventory conducted at an accountable storage activity, enter ordinal day of inventory in pos. 60-62, of the input document.

NOTE 3: Enter DICs D8K, D9K, D8K(x), and D9K(x) reversal, as required, when correcting invalid inventory adjustments resulting from catalog changes.

NOTE 4: When processing a DIC DAD adjustment transaction to transfer issuable stock from General Issue Materiel (Purpose Code A) to an applicable purpose code to reserve stock for specific plans or projects (Purpose Code E), Production and Maintenance (Purpose Code F), Government Furnished Materiel (Purpose Code H), Certified Sample (Purpose Code K), etc., the following policy applies: Assets will not be reserved at a Navy Specialized Support Point if there are sufficient assets located elsewhere in the distribution system to satisfy the reservation. If, due to a lack of sufficient assets at other sites, it becomes necessary to reserve stock at a Navy SSP, the DSCs will input a DIC ZJK (appendix B-190) with Freeze Code X (appendix A-73) to preclude decentralized issues against the applicable balance. When the reservation is no longer required or subsequent to issuing the materiel the Item Manager, GFM Monitor, or Inventory Accounting Branch will process a DIC ZJK, Freeze Code W, as required, in order to lift the freeze.

NOTE 5: When processing DIC DAC adjustments as a result of latent defects and the original receipted CLIN cannot be determined, the depot submits a DIC DAC citing a DUMMY CLIN using CQ, SF, UK, or RC in pos. 49-50 (i.e., 0001SF). SAMMS will attempt to match the DIC DAC against an existing Due-In record on all criteria except CLIN. If there is a match, the DIC DAC CLIN will be overlayed with the correct CLIN and continue processing. If no matching Due-In is found or there is an insufficient quantity, a Due-In will be established with a Type Due-In Code L. The defective materiel will be suspended by the storage activity pending litigation with the contractor by the processing Defense Supply Center.

NOTE 6: When processing a DIC DAC adjustment transaction, stock on hand cannot be moved into Condition Code K.

NOTE 7: When no adjustments are required to asset balances, as result of an inventory, accountable storage activities will transmit a DIC D8A document with zero quantity; valid TPIC in pos. 7 and a valid or blank condition code.

NOTE 8: Project Codes 2GD and 2GE apply to the Set Assembly Process, DSCP-Medical only. When DIC DAC transactions contain Project Code 2GD or 2GE and Ownership Code 1, a Type Asset Code will be utilized when matching to the NIR asset balance section. If the Project Code is 2GD, Type Asset Code 3 will be assigned; if the Project Code is 2GE, Type Asset Code 4 will be assigned, (see appendix A-4).

NOTE 9: DIC CAD transactions are processed by SAMMS, which generates Service Report Cards (DIC D8D/D9D format) that are transmitted to the appropriate service. Information is based on the service as outlined herein.

<u>SERVICE</u>	<u>DESCRIPTION</u>	<u>POSITION</u>
ARMY:	First three positions of the Assembly Directive Number (when supplied on the DIC CAD).	54-56
	Fourth position of the Assembly Directive Number (when supplied on the DIC CAD).	59
	From Type Asset Code	63
	To Type Asset Code	64
OTHERS:	First three positions of the Assembly Directive Number (when supplied on the DIC CAD).	54-56
	Fourth position of the Assembly Directive Number (when the Type Asset Code = Space and supplied on the DIC CAD).	59
	Project Code (Type Asset Code 3 or 5 Project Code 2GD is assigned. Type Asset Code 4 or 6 Project Code 2G is assigned).	57-59